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**GENERAL SERVICES ADMINISTRATION**  
WASHINGTON, D. C. 20405

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March 3, 1964

**GENERAL SERVICES ADMINISTRATION CIRCULAR NO. 330**

TO : Heads of Federal Agencies

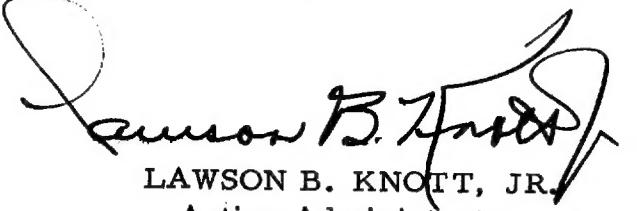
SUBJECT: Development of Government Procurement Policies  
and Procedures

1. Purpose. This Circular announces the transfer of the functions formerly performed by the Office of Procurement and Economic Policy, General Services Administration, to the Office of General Counsel, General Services Administration; the establishment of the Regulations and General Law Division within the Office of General Counsel, General Services Administration; and the addition of the Department of the Interior to the Interagency Procurement Policy Committee.
2. Transfer of Functions. The functions formerly performed by the Office of Procurement and Economic Policy, General Services Administration, are transferred to the Office of General Counsel, General Services Administration. The Regulations and General Law Division, Office of General Counsel, is assigned, among other functions, the responsibility of administering the Federal Procurement Regulations System; developing, publishing, and maintaining the Federal Procurement Regulations; planning, directing, and coordinating programs for the development of Government-wide procurement policy and procedures applicable to the procurement of personal property and nonpersonal services, including construction.
3. Addition to the Interagency Procurement Policy Committee. The Department of the Interior has been added to the Interagency Procurement Policy Committee, established by the General Services Administration to advise and assist in the Government-wide program for development of uniform procurement policies and procedures.

4. Membership of the Committee. The membership of the Committee is composed of representatives from each of the following organizations:

Atomic Energy Commission  
Department of Agriculture  
Department of Defense  
Department of the Interior  
General Services Administration  
Small Business Administration

The Deputy General Counsel, GSA, is Chairman, and the Assistant General Counsel, Regulations and General Law Division, GSA, is the Vice Chairman of the Committee.

  
LAWSON B. KNOTT, JR.  
Acting Administrator